

Partial Payment Policy
Stanly County Public Library

To allow patrons currently blocked from using their library card to check out materials or have internet access on library computers due to large fines, the library will offer a Partial Payment Policy.

Library Managers are granted the authority to set a patron up on a payment plan. All staff can accept the payments and record transactions in the patrons account.

Patrons who owe large amounts of fines and fees that they are not able to pay will be able to use their cards if they are making regular payments.

The payments must be at least \$5.00 at a time.

Payments must be made at least every time a card is used to check out items or use a computer.

This is a one-time allowance only for the lifetime of the patron.

Fines may not be accrued during the lifetime of the payment policy. Any fines accrued during the time on a payment plan will void the payment plan and require all fines to be paid in full before the library card may be used again.

Notes will be kept in the patron's account.

Approved, Stanly County Library Board of Trustees 12/21/2016