

# **POLICY FOR EXCLUDING PATRON FROM LIBRARY PREMISES**

---

(According to the Stanly County Public Library Code of Conduct, persons who violate the Code of Conduct will be asked to cease by library personnel. After being warned, if behavior persists, then the violator will be asked to leave the premises. Persons who continue to violate the Code of Conduct will then be considered trespassers and will be subject to arrest.)

If a person exhibits behavior that violates the Code of Conduct and constitutes a threat to other library patrons or library staff, then the library can ban a patron from the library premises by following the procedures outlined below:

1. The Library Director has the authority to ban from the library premises for a period of six months any individual whose behavior is a sufficient threat to the ability of the library to operate in a safe manner or whose behavior prevents staff and/or patrons from using the library services, furniture, facilities and materials for their intended purposes. If the patron facing exclusion is under the age of sixteen (16), then banning will not occur until the person's parent(s) or guardian is notified.
2. If the individual who has been banned wishes to appeal this decision, then the notification must be made in writing to the Library Director within ten (10) days from the date of the exclusion. The appeal will be heard at the next regularly scheduled meeting of the Board of Trustees. Trustees will decide by a majority vote to uphold the exclusion if the behavior is a sufficient threat to the ability of the library to operate in a safe manner or if the behavior prevents staff and patrons from using the library services, furniture, facilities and materials for their intended use. The ban will be in effect until this vote is taken.
3. Trustees will instruct the Library Director to contact the person making such an appeal by letter and inform him of the decision of the Board.
4. If an individual who has been excluded attempts to return to the library premises, such an act will be considered trespassing and the police will be called to remove the person from the library premises.